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YAKIMA COUNTY PLANNING COMMISSION

Regular Meeting Minutes
Wednesday, April 11, 2018, 5:30 PM
First Street Conference Room
223 N. First Street, Yakima, WA

I. Call to Order: Vice-Chair Mayo called the meeting to order at 5:31 pm.

A. Roll Call: A quorum was present.

1. **Commissioners Present:** Doug Mayo, Doug Miller, Jerry Craig, Jerry Mellon, Mike Shuttleworth, and Joe Walsh.
2. **Commissioners Absent:** Ashley Garza. Vice-Chair Mayo noted that Garza's absence is excused.
3. **Yakima County Planning Staff Present:** Keelan McPhee, Noelle Madera, Phil Hoge, and Tua Vang.

B. Approval of February 14, 2018 meeting minutes: Shuttleworth moved to approve the February 14, 2018 meeting minutes as presented. Miller seconded the motion and it was approved 6-0.

II. New Business

A. Consideration of Docketing Title 19 Text Amendments. Vice-Chair Mayo noted that copies of the two proposed amendments were provided this evening to each member and invited Hoge to explain what docketing means and what it entails. Hoge referred to copies of YCC 16B.10.040 excerpts, provided to all members this evening, concerning the docketing procedures. He summarized that any party may propose amendments to the text of the comp plan or to the text of development regulations. Proposals are then submitted to the planning manager, who has discretion on whether or not to forward them to the planning commission for docketing consideration. If forwarded, the next step is for the planning commission to provide the public an opportunity to comment on the proposals and to decide whether or not the proposal shall be docketed to receive further review during the biennial amendment cycle. If the planning commission determines that a proposal meets any of the nine criteria listed in YCC 16B.10.040(7), it shall not be docketed. These decisions of the planning manager and the planning commission are not subject to appeal. This year, two proposals were submitted by the public and the planning manager has elected to forward both on to the planning commission for docketing consideration.

39 McPhee presented a PowerPoint and explained that three text amendment proposals to
40 amend Title 19 were submitted this year, but that the one submitted by Yakima County
41 is not required to be docketed. She continued with the PowerPoint that illustrated each
42 of the other two proposals and answered questions from the planning commission:
43

- 44 1. LRN2018-04 – Thomas Durant/Durant Development Services, Inc. (Title 19 Text
45 Amendment: Mini-storage in the M-1 & M-2 zones).

46
47 After McPhee’s presentation, Tom Durant (applicant) provided comments on this
48 application and answered questions from the planning commission. He stated
49 that his application suggests that the planning commission may want to consider
50 expanding this proposal to the General Commercial zone or to eliminate the
51 requirement altogether, but that this is up to the planning commission.
52 Shuttleworth spoke in favor of looking at eliminating the requirement in all
53 zones.
54

55 Shuttleworth asked staff if there was any reason to not docket this request and
56 McPhee replied no. Shuttleworth moved to docket this request with the caveat
57 that we look at all the zones and not just the M-1 and M-2 zones. Walsh
58 seconded the motion and it passed 6-0.
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- 60 2. LRN2018-05 – Marty Schoolcraft/Western Building Design, LLC. (Title 19 Text
61 Amendment: Crematoriums in the GC zone).

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63 After McPhee’s presentation, Gary Layton, assistant general manager of Keith &
64 Keith Funeral Home, provided comments on this application and answered
65 questions from the planning commission. Marty Schoolcraft, of Western Building
66 Design, also provided comments on this application and answered questions
67 from the planning commission.
68

69 Shuttleworth asked if staff believes that this request should be docketed and
70 McPhee replied yes. Shuttleworth moved to docket this request, including
71 looking at all zones in which funeral homes are allowed and to recommend what
72 the level of review should be in each such zone. Craig seconded the motion and
73 it passed 6-0.
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75 III. Unfinished Business

- 76 A. **Open Public Meetings Act Training Video, and Certificate.** Just prior to adjournment,
77 three planning commission members indicated that they would stay to watch the video.

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IV. Public Comment: None.

V. Communications:

- A. Reports of subcommittees and study groups: None.
- B. Status report of cases adopted by the BOCC: None.
- C. Secretary's report: Walsh asked about the Granite mining appeal. Madera reported that the BOCC affirmed the hearing examiner's appeal decision, which upheld staff's original decision to approve the Type 2 conditional use permit with conditions.

VI. Adjournment or continuance to a date, place, and time: Walsh confirmed that the next regular meeting is scheduled for May 9, 2018, 5:30 pm. Shuttleworth moved to adjourn. Craig seconded the motion and it passed 6-0 at 6:17 pm.

Minutes approved by the Planning Commission on 6-13-18.

Signed: Ashley Gange
Planning Commission, Chair